



James P. Cody  
Principal

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Dear River Vale Parents/Guardians,

In order to have all families' information accurately reflected on our district's student database system, it is extremely important that you verify your most current contact information. Please review your current listed information via the Genesis Parent Portal, and update any needed data.

**At this time please make sure you have at least two emergency contacts that we can reach out to in the event that your child's parents/guardians are unreachable. Be sure to indicate who is allowed to pick up your child from school.**

Please verify your information by Friday, September 22, 2023. If your contact information is not updated, it may cause delays in receiving notices or an inability to contact you in the event of an emergency. Kindly note that all emergency contact information will remain confidential.

If you have any questions, please contact my office. Thank you in advance for your cooperation.

Yours in Education,

James P. Cody  
Principal

JPC/ad